



## Staff Report

Subject: Leaf Collection-Contractual

Department/Program: Public Works / Leaf Collection

Recommendation: We recommend awarding the unit price contract to West County Landscaping not to exceed \$91,188.

	Unit Price 2020	Unit Price 2021	TOTAL BID
<i>West County Landscaping</i>	<b>\$34.32/yd.</b>	<b>\$36.00/yd.</b>	<b>\$91,188.00</b>
<i>TRC Outdoor</i>	No Bid	No Bid	No Bid
Leaves collected	1281 Cy	2533 Cy (Est)	
<b>BUDGET</b>			<b>\$45,000.00</b>

Explanation: We advertised for bids and received one bid. The contractor will collect leaves in Meadowbrook Country Club and Claymont subdivision and deliver them to the Public Works yard for disposal. The contract is for a weekly pickup for 6 weeks from October 25<sup>th</sup> to December 3<sup>rd</sup>.

Information from the 2020 leaf collection indicated that 500 cubic yards of leaves were collected in Meadowbrook Country Club and 2033 cubic yards from the Claymont subdivision. Those amounts were higher than a typical year, and we ended up having to use City employees to finish the leaf season in the two subdivisions. This higher amount will ensure that we can get the full season collection. If leaf volumes are lower this year, we will either capture the savings or utilize the contractor in other subdivisions if needed.

We would like to also make you aware that although we are going over budget in this account, we have not spent \$313,000 in payroll expenses in the Public Works Department during the first 8 months of 2021, due to a shortage of workers.

Submitted By: Jim Link

Date: 9/20/2021