



**DRAFT**  
**BOARD OF ALDERMEN**  
**Meeting Minutes**

October 11, 2021

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

**THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.**

The meeting was called to order by Mayor Pogue at 7:00 p.m.

## **ROLL CALL**

### Present

Mayor Tim Pogue  
Alderman Mike Utt  
Alderman Michael Finley  
Alderman Kevin M. Roach  
Alderman Mark Stallmann  
Alderman Frank Fleming  
Alderman Jim Leahy  
Alderman Ross Bullington  
Alderman Raymond Kerlagon  
City Administrator Eric Sterman  
City Attorney Robert Jones

### Absent

The Pledge of Allegiance was recited.

## **MINUTES**

The minutes from the September 27, 2021, Board of Aldermen meeting were submitted for approval. Alderman Fleming requested that the line "Alderman Fleming noted.....and would continue" be removed from page six, Bill 4101 and the line "Alderman Fleming again noted.....to observe procedure" be removed from page six, Bill 4102. A motion was made by Alderman Fleming and seconded by Alderman Finley to approve the amendment. A voice vote was taken with unanimous affirmative result and the motion passed. A motion was made by Alderman Bullington and seconded by Alderman Finley to approve the minutes from the September 27, 2021 Board of Aldermen meeting as amended. A voice vote was taken with unanimous affirmative result and the motion passed.

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## **CONSENT ITEMS**

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**a. Administration – Personnel Manual Changes**

Staff recommends the Board accept the personnel manual revisions as provided.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Utt to accept the personnel manual revisions as provided. A voice vote was taken with unanimous affirmative result and the motion passed.

**b. Administration – PD Building Envelope Bid Award**

Staff recommends awarding the bid to the Faith Group, LLC, not to exceed the budgeted amount of \$90,000.

Discussion:

This item was pulled by Alderman Roach for further discussion.

**c. Administration – Rotary Club – Liquor License**

Staff recommends approval of the Rotary Club liquor license for the Witches Night Out event.

Discussion:

None

A motion was made by Alderman Stallmann and seconded by Alderman Utt to approve the liquor license. A voice vote was taken with unanimous affirmative result and the motion passed.

## **MAYOR'S REPORT**

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Nothing to report.



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### **CITY ADMINISTRATOR'S REPORT**

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Consent Item b was discussed at this time. Alderman Roach asked if this was an RFQ. City Administrator Eric Sterman stated this is part of the on-going design work for the new police station and there are funds included in the design process to have an engineer provide a third party review prior to finalizing the design. Mr. Sterman also stated we received about nine bids and that there's \$90,000 allocated for this work. Faith Group was selected as the most qualified bid, though negotiations on price and contract scope are still on-going. Mr. Sterman said we are seeking the Board's approval to award to Faith Group in an amount not to exceed \$90,000. Mayor Pogue asked if they also review post-construction to make sure systems are working properly and warranties are intact; Mr. Sterman replied he believes so. Alderman Roach asked if the price exceeds \$90,000, will this come back to the Board; Mr. Sterman replied it would. Alderman Roach asked if Faith Group could not agree to terms and the next qualified firm is chosen, will it be reported back to the Board; Mr. Sterman replied yes.

A motion was made by Alderman Roach and seconded by Alderman Utt to award the bid as recommended by staff. A voice vote was taken with unanimous affirmative result and the motion passed.

### **CITY ATTORNEY'S REPORT**

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Nothing to report

### **ALDERMANIC COMMENTS**

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Alderman Fleming asked Mr. Sterman if he would like to set the date for the next Finance Committee meeting. It was decided that the meeting would take place at 6 p.m. before the November 8, 2021 Board of Aldermen Meeting.

Alderman Roach asked how the Board would continue with the budget workshop which was paused for the Board of Aldermen meeting. Mayor Pogue stated the workshop would continue after the Board meeting adjourns.



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**CLOSED SESSION**

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Mayor Pogue requested a motion to move to closed session. A motion was made by Alderman Bullington and seconded by Alderman Utt. A roll call vote was taken with the following results:

Ayes: Aldermen Utt, Finley, Roach, Stallmann, Fleming, Leahy, Bullington and Kerlagon

Nays: None

The meeting moved to closed session at 7:09 p.m.

A motion was made by Alderman Fleming and seconded by Alderman Stallmann to reconvene to open session. A voice vote was taken with unanimous affirmative result and the motion passed. The Board returned to open session at 7:38.

A motion was made by Alderman Fleming and seconded by Alderman Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 7:39 p.m.

\_\_\_\_\_ TIM POGUE, MAYOR

ATTEST:

\_\_\_\_\_ POLLY MOORE, CITY CLERK